

## 1 Purpose

- 1.1 The purpose of this policy is to establish a policy pursuant to AB 503 and AB2544 relating to parking citations and proof of indigence.

## 2 Definitions

A person is "indigent" if they meet any of the following conditions:

- 2.1 The person meets the income criteria set forth in subdivision (b) of Section 68632 of the Government Code. Which are:

- Family Size = 1           \$15,175
- Family Size = 2           \$20,575
- Family Size = 3           \$25,975
- Family Size = 4           \$31,375
- Family Size = 5           \$36,775
- Family Size = 6           \$40,925
- Family Size = 7           \$47,575
- Family Size = 8           \$52,975

- 2.2 The person receives public benefits from any of the programs listed in subdivisions (a) of Section 68632 of the Government Code. They are:

- Supplemental Security Income (SSI)
- California Work Opportunity (CalWorks)
- Supplemental Nutrition Assistance Program (Food Stamps)
- County Relief, General Relief (GR) or General Assistance (GA)
- Cash Assistance Program for Aged, Blind and Disabled Legal Immigrants
- In-Home Supportive Services (IHSS)
- Medi-Cal

### 3 Policy

3.1 The person may demonstrate that he or she is indigent by providing either of the following information as applicable:

- Proof of income from a pay stub or another form of proof of earnings such as a bank statement that shows the individual meets the income criteria set forth in subdivision (b) of Section 68632 of the Government Code.
- Proof of receipt of benefits under the programs described in subdivision (a) of Section 68632 of the Government Code. Proof of receipt will consist of a copy of the most recent Verification of benefits form, Notice of Action (Approval) Letter or Award Letter.
- If a person has no income or does not receive Public Assistance, a copy of their yearly earnings from the Social Security Department is required for proof.

3.2 For information on how to submit the indigent application please visit [www.CitationProcessingCenter.com](http://www.CitationProcessingCenter.com) or call 800-989-2058. Indigent applications are to be mailed to the P.O. Box below. Indigent applicant has 60 calendar days from issuance of a notice of parking violation to apply.

Citation Processing Center

P.O. Box 2730

Huntington Beach, CA 92647-2730