



Recycling Container Application

Home Based Businesses, Schools, Service Organizations

City of Diamond Bar ~ Attn: Public Works Department
21810 Copley Drive ~ Diamond Bar, CA 91765
909.839.7040 ~ www.DiamondBarCA.gov

1. Company Information:

Company Name: _____

Address: _____

Contact: _____ Title: _____

Phone: _____ Email: _____

Waste Hauler / Recycler: _____

2. Program Requirements:

- Complete the Recycling Plan on page two of the application.
- Up to ten (10) bins of various sizes may be requested to start a program. However, no more than one (1) rollout or five (5) large recycling containers may be requested.
- Additional and/or replacement bins must be purchased at company expense.
- Only ten (10) applications will be approved per Fiscal Year (July 1 – June 30).

Quantity Requested	Description	Picture
Quantity Requested: _____ Maximum = 10	Medium Recycling Container, Rectangular, Plastic, 28-1/8 quart, Blue	
Quantity Requested: _____ Maximum = 5	Large Recycling Container, Square, Plastic, 23 gallon, Blue	
Quantity Requested: _____ Maximum = 1	Recycling Rollout Container, Square, 50 gal, Blue, with Lid and wheels	

3. Agreement and Signature:

I acknowledge that participation in the program is voluntary and that by taking advantage of this free set of bins (available only once on a one-time basis), my company is no longer eligible to receive additional bins. It is _____ (Company Name) responsibility to purchase replacement or additional containers as needed.

Authorized Signature

Print Name / Title

Date

RECYCLING PLAN

Company Name: _____

1. Purpose – Explain why you want to start a recycling program.

2. Program administration – Explain who will oversee the program.

3. Recycling Team – List the names/titles of individuals assisting with the recycling program.

4. Recycle bin locations – List where the bins will be located.

5. Recycling Frequency – Explain where recyclables are taken and frequency.
