



Business License Application

Community Development Department ~ 21810 Copley Drive ~ Diamond Bar, CA 91765 ~ (909) 839-7030 ~ www.DiamondBarCA.gov

Check the Box that Applies:	Staff Use Only Business License #:
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New Business (Zoning Clearance Required): \$141.19 Non-Profit Business: Fee Waived with Proof of Non-Profit Status Business License Renewal: \$14	Business Located Out of City: \$47.39 Business Requiring Background Check(s) (Complete back of application form)*: \$347.39 Per Person Change of Business Name or Ownership Only: \$47.39	New Home Based Business License (Zoning Clearance Required): \$141.19 Change of Location (Zoning Clearance Required): \$141.19 Sidewalk Vending: \$47.39
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Pursuant to SB 1186, all fees include a State-mandated \$4 fee to fund accessibility programs for disabled persons.

***See reverse for a list of businesses requiring background checks**

BUSINESS INFORMATION

Business Name:	Business Phone:
Description of Business Activities:	
	# of Employees:
Business Address:	Square footage of tenant space:
City:	State: Zip Code:
Mailing Address (If Different From Above):	
City:	State: Zip Code:
E-mail:	Website:

After Hours Contact: **Phone:**

PLEASE READ, SIGN AND DATE

I declare, under penalty of perjury under the laws of the State of California, that the information provided in this application is true and correct. I understand that the issuance of a business license does not constitute approval of land use, and that I am responsible for compliance with the City's zoning, building, health and safety requirements and all other applicable laws prior to the commencement of business.

Business Owner	Owner 2 (If Applicable)		
Print Name:	Print Name:		
Title:	Title:		
Signature:	Date:	Signature:	Date:

STAFF USE ONLY

Classification Code: _____	Amount Paid: _____
Zoning Approval: _____	Processed By: _____
Comments: _____	Date Processed: _____
Dental office forms provided to applicant? <input type="checkbox"/> Yes <input type="checkbox"/> No	